

TOWER POETRY SOCIETY (TPS) CONSTITUTION

Name:

The organisation shall be known as THE TOWER POETRY SOCIETY.
The organisation may from time to time be referred to as TPS.

Objectives:

The objectives of the organization are: to promote interest in poetry and to publish *Tower Poetry*, drawing primarily upon open submissions of unpublished poetry.

Non-Profit Clause:

The organisation shall be carried on without purpose of gain; any profits or other sums of money which accrue to the organisation shall be used in furthering its objectives.

Membership:

Membership is open to anyone interested in the objectives of the Tower Poetry Society TPS offer two types of annual membership:

Voting Member – right to vote at Annual General Meeting (AGM) and to hold executive office.

Sustaining Member – includes all privileges of voting membership and listing of the member's name in current issues of *Tower Poetry*.

Honorary Life Member – At the discretion of the TPS Executive, an individual who has made a significant contribution to the Tower Poetry Society may be named an Honorary Life Member. An Honorary Life Member shall have all the rights and privileges of a Sustaining Member.

Officers:

The executive of TPS shall be comprised of the following officers:

- President
- Past President
- First Vice President of Meetings and Events
- Second Vice President of Communications
- Secretary
- Treasurer
- Circulation Manager
- Editor-in-chief
- Counsellors-at-large (up to 3)

Elections:

At the organisation's AGM, a slate of officers shall be presented by the Nominating Committee (which shall consist of the Past President and two members of His/her choosing, at least one of whom is not a member of the Executive); nominations shall also be accepted from the floor. Voting is open to all members. The officers of the TPS shall be elected at the AGM by majority vote of the members present at the meeting.

In the event that a President cannot complete his/her term of office, the First Vice President of Meetings and Events shall be deemed Acting President until the next AGM. In the event that any office other than that of the President becomes vacant, the President in consultation with the executive, may appoint an interim officer to fill the position until the next AGM.

Editorial Board:

The Editorial Board shall consist of the Editor-in-chief and at least three, but no more than five, readers. The President is an ex officio member of the Editorial Board. The other reader(s) shall be chosen by the Editor-in-chief, in consultation with the President.

Archivist:

After election of the Executive, the President shall appoint someone (not necessarily a member of the Executive) to be Archivist, charged with maintaining an up-to-date set of all issues of the organisation's publications and historical minutes and documents.

Website Chair:

After election of the Executive, the President shall appoint someone (not necessarily a member of the Executive) to be website chair, charged with maintaining the organisation's website. The Website Chair may form a committee to assist the website chair in maintaining the organisation's website.

Changes to the Constitution and/or Bylaws:

Proposed changes to the Constitution and/or bylaws shall be submitted in writing to the Secretary, who in turn shall ensure that notice of such proposed change is announced at a TPS meeting at least one month prior to the AGM.

A review of the Constitution and Bylaws shall be undertaken by a committee appointed by the President at least once every five years.